

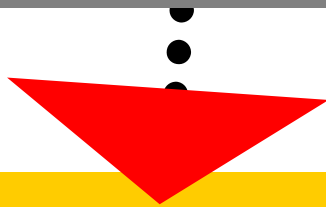
1.0 Goals and Process

Mission Statement

Every child in the Raton Public Schools will find the respect, the people, the tools, and the commitment of resources to achieve their goals.

Facility Vision Statement

The Raton Public School District will provide all children with the educational opportunities necessary to be successful in all aspects of life. We make the commitment to respect each child, realizing their differences and encouraging independence of thought. We will be educational leaders! Our success will be measured by the lives and achievements of our students.



1.1 GOALS:

- ☺ **1) Provide student support services to all students in order to reduce the number of behavioral referrals.**
- ☺ **2) Continue to meet current attendance rates.**
- ☺ **3) Reduce drop out rates reflected in New Mexico State Data in this area and as measured by yearly Quality Education Surveys.**
- ☺ **4) The number of students proficient in reading and math will increase by 3% as measured by the CRT.**
- ☺ **5) Reduce underutilized Facility Square Footage.**
- ☺ **6) Construct new Consolidated Elementary School**

- ✓ Implement research based curriculum.
- ✓ Implement Positive Behavioral Support
- ✓ Support and implement effective Student Assistance Teams.
- ✓ Provide alternative placement for students who have not been successful in the traditional educational settings.
- ✓ Analysis will drive curriculum decisions K-12.
- ✓ Teachers will be provided with in-service time district/school wide to help them understand the CRT and MAPS information.
- ✓ Annual updates to the Districts Technology Plan
- ✓ Annual Review of Facility Master Plan
- ✓ Annual Updates to Schools safety Plan
- ✓ Annual review and/or update of Preventative Maintenance Plan.

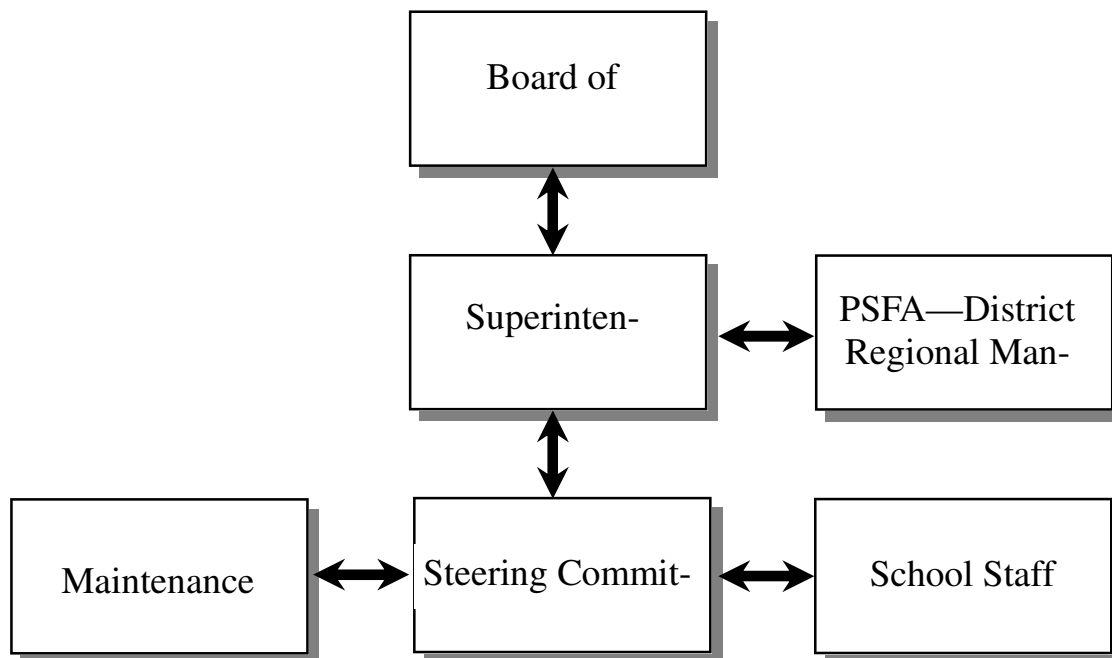
1.2 – Facility Master Planning Process and Decision Making Process/Flow

Process

1. Form a Steering Committee to guide the process
2. Collect and review facility data
3. Research and provide District demographic, economic, and enrollment profiles
4. Facilitate Fact Finding Meetings with School Personnel
5. Distribute data collected in steps 2,3, and 4 above back to the District for comment/modifications etc
6. Prepare recommendations and final report
7. Submit to PSFA and the District for review
8. Make noted revisions from step 7
9. Present to School Board for Adoption and the PSFA for Approval.

Decision Making Process / Flow

As Illustrated in the graphic below, the decision making process begins with input from the school staff, Maintenance Staff, and Steering Committee. Current and future needs of each school in the District are ascertained and prioritized. Once prioritized, the information is delivered to the Superintendent and the PSFA for review and comment. The data is then presented to the District Board of Education for final approval and adoption. Each school forms a committee to ascertain the needs of their school. These needs are then prioritized, documented, and delivered to the Superintendent for review and consideration. Upon review, comment, and acceptance by the Superintendent, the identified needs of each school are sent to the School Board for final approval.



Capital Planning / Facility Master Plan Decision Flow

1.3 - Acronyms and Definitions

Building Efficiency – The ratio of NASF/GSF

CES - Columbian Elementary School

EPSS - Educational Plan for Student Success

ES - Elementary School

FAD - Facility Assessment Database

FCI/NMCI - Facility Condition Index / NM Condition Index

FMP - Facility Master Plan

GIS - Geographical Information System

GSF- Gross Square Feet, the sum of net assignable square feet plus all other building areas that are not assignable. The areas not assignable are referred to as “Tare”.

HS - High School

K - Kindergarten

KES - Kearney Elementary School

LES - Longfellow Elementary School

MS – Middle School

MACC – Maximum Allowable Construction Cost

NASF – Net assignable square feet

PCM – Progressive Construction Management

PED - Public Education Department

PMP - Preventative Maintenance Plan

PSCOC – Public School Capital Outlay Council

PSFA – Public School Facilities Authority

PTR – Pupil/Teacher Ratio

RHS - Raton High School

RMS - Raton Middle School

RPSD– Raton Public School District

TARE - A factor applied to the net square foot of a building that accounts for unassigned, not usable, or facility support areas; that when applied to the net square foot, the gross square foot of a building is calculated. Examples of this type of space are: wall thickness, toilet rooms, general circulation space, and mechanical/electrical rooms.

TPC – Total Project Cost, including professional fees, moveable equipment, land Acquisition (if any), administration, and contingencies

	Raton Public School District Facility Master Plan	FIVE YEAR PLAN
		2013-2017

1.4 – Facility Master Plan Components

To qualify for state capital outlay assistance, New Mexico State law requires all school districts to have a current 5-year facility master plan and a current 5-year preventative maintenance plan. While the two plans are separate in nature, they speak to one another in terms of effective fiscal planning and management.

The facility master plan describes all the district’s facilities in regards to its history, current condition, and future goals of the district. To do so, the facility master plan documents:

- The goals of the district,
- Past, present, and future facility conditions,
- Past, present, and future demographic profiles,
- Past, present, and future economic conditions,
- Capital plan history
- Future capital improvement plan to achieve goals
- Support material to support all the data

In short, the facility master plan describes where the district has been, current state, and where the district wants to go, and how the district intends to get there. The facility master plan is not intended to be a static document. It is intended to be actively used and modified each and every year and/or as the needs of the district change.

	Raton Public School District Facility Master Plan	FIVE YEAR PLAN
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1.5 - Participants in the Facility Master Planning Process

In order to fully develop and gain a true reflection of the District's needs and future goals, participants from throughout the community were given ample opportunity to participate. Input was gained from teachers, staff, maintenance personnel, and parents. Students were not involved in the process. The District extended an invitation for more community involvement, however for whatever reason, one community member participated.

The following is a list of participants in the Facility Master Planning Process:

- Dave Willden, Superintendent
- Paul Malano, Assistant Superintendent
- Joanne Johnson, High School Principal
- Hector Cavazos, Middle School Principal
- Andy Ortiz, Longfellow Elementary School Principal
- Olga Neurauter, Columbian Elementary School Principal
- Pam Hunnicutt, Kearny Elementary School Principal
- Sharon Forni, Columbian E.S.
- Ben Munden, Maintenance Supervisor
- Carmen Valerio, Longfellow E.S
- Michael Marez, High School Shop Class
- Melissa Medina, Elementary Art Teacher (all schools)
- Michael Daniel, Raton Middle School
- Art Salazar, School Board Member
- Jason Phillips, Parent / Community Member
- Bill Sprick, PSFA
- Karl Sitzberger, PSFA
- Ian F. Harmon, PCM
- Clay Simmons, PCM